

**CANTERBURY CITY COUNCIL
DOVER DISTRICT COUNCIL
THANET DISTRICT COUNCIL**

Agenda

East Kent Services Committee

**Friday
10 September 2021
at 9.00 am**

**The Guildhall
St Peter's Place
Canterbury
CT1 2DB**

Membership of the East Kent Services Committee

Councillor Everett
Councillor Bartlett
Councillor Carnac
Councillor Fitter-Harding
Councillor Richardson
Councillor Whitehead

Quorum: 6 councillors

NOTES

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2. The venue for the meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.
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If a meeting passes a motion to exclude the press and public then, in conjunction with this, all rights to record the meeting are removed.

4. The information contained within this agenda is available in other formats, including Braille, large print, audio cassettes and other languages.

Contact Officer: Josie Newman, 01227 862009, democracy@canterbury.gov.uk

AGENDA

1 **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

2 **SUBSTITUTE MEMBERS**

The Chairman to report any notifications received prior to this meeting regarding the attendance of substitutes for the named Members of this committee.

3 **APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN**

Under the operating arrangements the Chairman for the municipal year 2021/22 will be a representative of Dover District Council and the Vice-Chairman will be a representative of Canterbury City Council.

4 **MINUTES** (Pages 4 - 5)

To confirm as a true record the minutes of the meeting held on 27 January 2021.

5 **DECLARATIONS OF ANY INTERESTS**

To receive any declarations of interest.

6 **APPOINTMENT RELATING TO EAST KENT SERVICES** (Pages 6 - 8)

TO CONSIDER the report of the Solicitor to the Council (Dover District Council) and Director of Law & Democracy (Thanet District Council)

7 **ANY OTHER URGENT BUSINESS TO BE DEALT WITH IN PUBLIC**

8 **ANY OTHER BUSINESS WHICH FALLS UNDER THE EXEMPT PROVISIONS OF THE LOCAL GOVERNMENT ACT 1972 OR THE FREEDOM OF INFORMATION ACT 2000 OR BOTH**

It may be necessary to exclude the press or public for this item.

CANTERBURY CITY COUNCIL

EAST KENT SERVICES COMMITTEE

**Minutes of a meeting held on Wednesday, 27th January, 2021
at 9.00 am in Online only**

Present: Councillor Everitt (Chair)

Councillor Bartlett
Councillor Carnac
Councillor Fitter-Harding
Councillor Holloway
Councillor Whitehead

Officers:

Nadeem Aziz	- Chief Executive
Steven Boyle	- Head of Legal Services
Colin Carmichael	- Chief Executive
David Ford	- Director of Commissioned Services
Madeline Homer	- Chief Executive
Michaela Hupe	- Principal Solicitor - Contract and Procurement
Josie Newman	- Democratic Services Manager

1 Apologies for absence

There were no apologies for absence.

2 Substitute Members

There were no substitute members.

3 Minutes of the previous meeting

The minutes of the meeting held on 16th December 2020 were agreed as a true record.

4 Declaration of any interests

There were no declarations of interest made by the Committee.

5 Provision Back Office Services to the Canterbury Environment Company

The Head of Legal Services (CCC) introduced the report which sought authority from the Committee to enter into an agreement with Canterbury Environment Company Limited for the provision of Back Office Services from East Kent Services (ICT).

The Chair invited debate on the matter. The proposals in the report were then proposed, seconded and when put to a vote agreed.

RESOLVED: That Canterbury City Council are permitted to enter into a legally binding side letter in order for Canterbury Environment Company Limited to receive Back Office Services to be delivered by East Kent Services (ICT).

Record of the voting:

For the proposal: Councillors Bartlett, Carnac, Everitt, Fitter-Harding, Holloway and Whitehead (6)

There were none abstaining from or against the proposal.

Reason for the decision: it provides a cost effective solution for the district partners and allows Canterbury Environment Company Limited to deliver the services from day one without having to procure a new back office service at the same time.

6 **Any other urgent business to be dealt with in public**

There was no other urgent business to be dealt with in public.

7 **Exclusion of the press and public**

8 **Provision Back Office Services to the Canterbury Environment Company - Annexe exempt from publication**

The annexe exempt from publication was not discussed.

9 **Any other business which falls under the exempt provisions of the Local Government Act 1972 or the Freedom of Information Act 2000 or both**

There was no other urgent business which fell under the exempt provisions of the Local Government Act 1972 or the Freedom of Information Act 2000 or both.

There being no other business the meeting closed at 9.06 am

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item No 6

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